The following steps show how to renew your Certification through the ECI Portal.

1) Visit ECI Portal

2) If you need to reset your password, click on “Reset password” on the left of the page. Enter your user name (email address on file with ECI) and click “Reset Password”. If you know your password, enter it and move on to number 4). If you have never logged into the portal before you will enter the email address we have on file for you and then “Reset Password”.

3) This will prompt an automated email sent to your email address. Follow the directions on that email to reset your password.