
Policy Statement

To maintain proper records, mailing list, etc. ECI assigns a “status” to each Certified Professional describing the state of their certification(s). This policy will describe the statuses used by ECI.

BACKGROUND

In the past ECI has used status designations to show the state of each Certified Professionals certification(s). Upon implementation of the Certification Management System (CMS) the statuses within the CMS varied from previous statuses.

PURPOSE

To clarify the meaning and definition of each professional status within CMS.

APPLICABILITY

This policy applies to all ECI certification programs.

- CPESC® - Certified Professional in Erosion and Sediment Control™
- CPSWQ® - Certified Professional in StormWater Quality™
- CESSWI™ - Certified Erosion, Sediment and StormWater Inspector™
- CPMSM™ - Certified Professional in Municipal Stormwater Management™
- CPISM™ - Certified Professional in Industrial Stormwater Management™
- All future certifications

DEFINITIONS

Clear – Has not been convicted of a violation the Code of Ethics and Professional Conduct or any other punitive actions

Good Standing - **The Certified Professionals certification(s) is current in both PDHs and renewals**

Status – State or condition of a Certified Professionals certification with ECI

RESPONSIBILITY

ECI Executive Director:

- Developing and maintaining the status definitions in consultation with the ECI Board of Directors (BOD)
- Providing ECI Staff with any revisions or modifications to the status definitions
- Providing the CMS provider with any revisions or modifications to the status definitions

ECI Staff:

- Assist Certified Professionals if status changes are requested
- Make status changes for disciplinary actions as directed by the executive director

Certified Professionals:

- Request status changes as required

HISTORY

The ECI BOD requested that status definitions be standardized for clarity purposes and use in the future.

UPDATES

This policy should be reviewed every year by the Professional Standards Committee and revised as necessary.

WEBSITE

www.EnviroCert.org

Procedures

General

There are two (2) list of statuses;

1. Professional - General
2. Professional – Actions

The following shall be the established statuses and definitions within each list:

Professional Status - General

Active – The Certified Professionals certification(s) are clear and in good standing.

Inactive – The Certified Professional’s certification(s) has been placed in a “holding” state voluntarily by their written request. If the Certified Professional wishes to be reinstated to “Active” status it must be done within five (5) years or professional status will be changed to Terminated.

Deceased – The Certified Professional is deceased.

Military – The Certified Professional is actively serving in the military. If the Certified Professional is in the military reserves or the National Guard and has been called into active duty they may request this status.

Medical – The Certified Professional has a medical condition that prohibits them from meeting the requirements of maintaining their certification.

Retired – The Certified Professional has retired from their professional career but wishes to maintain affiliation with ECI.

Professional Status - Actions

Delinquent – The Certified Professionals certification(s) has not been renewed by the expiration date but is within the thirty (30) day grace period. While in this status the Certified Professional does not have the right to use their certification in practice. Renewal may occur while in this status with the entry of required PDHs, payment of the renewal fee, and payment of a late fee.

Expired – The Certified Professionals certification(s) has not been renewed and is past the thirty (30) day grace period. While in this status the Certified Professional does not have the right to use their certification in practice. To have their certification(s) renewed they must go through the ECI reinstatement procedure found in PS6021.

Terminated – The Certified Professionals certification(s) has not been reinstated within five (5) years and they do not have the right to their certification in practice. For a Certified Professional to regain their certification, they must reapply and pass the certification examination. The previous certification number will not be reassigned.

Suspended – The Certified Professional has had an ethics, professional conduct, professional negligence, or legal case brought against them and they no longer have the right to use their certification in practice.

Revoked – The Certified Professional has had their certification(s) removed as a result of a conviction in an ethics, professional conduct, professional negligence, or legal case brought against them. They no longer have the right to use their certification in practice and they do not have the right to regain their certification(s).

Voluntarily Surrendered – The Certified Professional has voluntarily, in writing, surrendered their certification(s) to avoid or participate in an ethics, professional conduct, professional negligence, or legal case. They no longer have the right to use their certification in practice and they do not have the right to regain their certification(s).

Related Documents

ECI Documents

PS6021 – Reinstatement Policy
AD2009 – Retired Status Policy

Other Documents

N/A

Related Links

N/A

Appendix

N/A