CESSWI PROGRAM COMMITTEE
CONFERENCE CALL MEETING

The Agenda Items of the Committee are in Open Session in accordance with the ECI By-Laws and Policies for Committees. Items to be discussed are listed on this Agenda and all listed attachments are part and parcel with this Agenda. Items do not have to be taken in the same order as shown on the meeting notice.

Meeting Date: April 12, 2017
Notice Date: March 27, 2017
Meeting Type: Regular
Location: Conference Call
Meeting Number: 2
Time: 4:00 to 5:00 pm (Eastern)
Call in Information: 712-770-4035, Code: 845346
Called By: R. Anderson
Notes: L. Moore

Attendees:
Committee Chair: Allen Oertel
Committee Members:
Directors: Rob Anderson
Technical Chair/Director: Alan Black
Trainer Liaison: Mike Chase
Staff Representatives: Charles Wilson, Melissa McKinney, Marvin Greer, Lori Moore

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<th>Item No.</th>
<th>Topic</th>
<th>Presenter</th>
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<tr>
<td>Item 1:</td>
<td>ROLE CALL AND REVIEW OF AGENDA</td>
<td>CW</td>
<td>4:00 - 4:05 pm</td>
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1) Call Protocol
   - Please mute phones (Do not place on hold if music plays)
   - If you have a question, please announce name and wait to be recognized
   - Please email cwilson@environcert.org that you are in the call and any updated contact information

| Item 2: | REVIEW AND APPROVAL OF MINUTES            | CW        | 4:05 – 4:10 pm|

1) Postponed to next meeting.
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<td>Item 3:</td>
<td>SELECTION OF VICE CHAIR</td>
<td>CW</td>
<td>4:10 - 4:15 pm</td>
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1) Selection of Vice Chair  
   - Assist Committee Chair with coordination to manage the general direction of the Committee  
   - Oversee sub-committees as they are developed  

2) Need to have subsequent email discussions about adding members

| Item 4: | REVIEW OF TECHNICAL REFERENCES   | AO        | 4:15 - 4:35pm |

1) Discussion of References  
2) Discussion of Additional References found by the Committee

| Item 5: | REVIEW OF SCOPE                  | AO        | 4:35 - 4:55pm |

1) Review Scope and rewrite/redevelop for program  
2) 2017 EPA Construction General Permit updates and how they affect the scope  
3) Review of reformatting of Scope similar to CPISM

| Item 6: | SCHEDULE NEXT MEETING            | AO        | 4:55 pm     |

| Item 7: | ADJOURNMENT                      |           | 5:00 pm     |