CPMSM Program Committee
Meeting Minutes

These Minutes have been prepared based on the published Agenda Items of the CPMSM Program Committee conducted in Open Session in accordance with the ECI By-Laws and Policies for Committees. Items discussed were listed on this Agenda noticed on the date below. All Items were not taken in the same order as shown on the meeting notice.

Notice Date: May 10, 2017  Called by: Charles Wilson
Meeting Date: May 15, 2017  Location: N/A
Meeting Type: Conference Call  Notes: Lori Moore

Attendees:  Committee Chair Ruth Wallace
Vice Chair Harry Stark
Committee Member Stacey Yanetta
Director Rob Anderson

Staff:  Staff Representatives Charles Wilson, Melissa McKinney, Marvin Greer

Absent:  Committee Member Rosalie Starvish, Walter Artus
Technical Chair/Director Alan Black
Trainer Liaison Mike Chase
Staff Representative Lori Moore

Item 1.0. Roll Call and Review of Agenda  Charles Wilson

Summary: Roll Call

Actions: None

Item 2.0. Meeting Minutes Procedures  Charles Wilson

Item 3.0. Approval of Minutes  Charles Wilson

Summary: Minutes from March 16, 2017 were presented.
Actions: Motion to approve minutes as amended was made by Vice Chair Harry Stark and seconded by Chair Ruth Wallace.

Approval: Three (3) in favor, none against, no abstentions.

Item 4.0. Review of Board and Staff Workshop

Summary: Charles Wilson summarized the Board and Staff Workshop as it applied to the CPMSM Program Committee. Ruth Wallace was thanked for her participation during the session. The following items were discussed:

i. It was recommended that the committee needs to be expanded to get more national coverage. If there is a problem getting the cross-section on the committee that is needed, in the future, we could approach others to ensure proper vetting.

ii. The CPMSM Scope needs to have more of a national focus.

The municipal permit changes and MS4 permits were discussed. Presentation of CPMSM needs to be expanded and we should be progressive in thinking instead of following the lead of the EPA and this will hopefully be reflected in the next CPMSM Manual updates. There is a great market but we need to work on our presentation. Certification has not found a home yet and that is something we are working on as we go forward.

Actions: None

Item 5.0. Additional Members

Summary: The need for additional members was discussed. Suggestions for additional members were requested. Ruth will make some calls to attempt to recruit more members.

Actions: Subsequent email discussions about adding members as needed. Notify staff if any additional members are added so they can be provided with all pertinent information.

Item 6.0. Review of Technical References

Summary: The committee has not yet started working on the technical references.

Actions: Up to date reference list will be developed throughout the process of finalizing the scope and possibly manual updates.
Item 7.0. Review of Scope of Practice

Summary: Scope of Practice was discussed. The committee is looking at the municipal permit, regulations for Phase 1 and Phase 2, and the presentation materials and manual for updates. They hope to have a draft version of the scope in the next couple months.

Actions: The committee is going to have a call towards the end of the week to discuss the Scope of Practice.

Item 8.0. Schedule Next Meeting

Summary: Potential date and time were discussed for the next meeting. The next meeting will be scheduled for the week of July 10th.

Actions: When a date and time has been determined for the next meeting, an invite will be sent out by staff.

Item 9.0. Adjournment

Meeting adjournment at 4:46 PM EDT