These Minutes have been prepared based on the published Agenda Items of the CESSWI Program Committee conducted in Open Session in accordance with the ECI By-Laws and Policies for Committees. Items discussed were listed on this Agenda noticed on the date below. All Items were not taken in the same order as shown on the meeting notice.

Notice Date: April 12, 2017
Meeting Date: May 18, 2017
Meeting Type: Conference Call
Location: N/A
Notes: Lori Moore

Attendees: Committee Chair Allen Oertel
Vice Chair Mark McCabe
Committee Members Chris Brown, David Clasen
Director Rob Anderson
Technical Chair/Director Alan Black

Item 1.0. Roll Call and Review of Agenda
Summary: Roll Call
Actions: None

Item 2.0. Review and Approval of Minutes
Summary: Minutes from March 15, 2017 and April 12, 2017 were presented.
Actions: Motion to approve minutes was made by David Clasen and seconded by Vice Chair Mark McCabe.

Item 4.0. Review of Board and Staff Workshop Discussions

Rob Anderson

Summary: There were concerns about diversity. CESSWI may be weighted in construction but there are significant numbers of Certified Professionals in oil and gas, municipal, industrial, and mining as well. A balance needs to be found with construction and these other areas. A subcommittee can be formed, if needed, to assist with industrial. Certification is currently regulatory skewed and needs to be looked at and hopefully changed.

Item 5.0. Additional Members

Charles Wilson

Summary: More diversity is needed on the committee, possibly in the form of subcommittees.

Actions: Committee will discuss the need of additional members.

Item 6.0. Review of Technical References

Allen Oertel

Summary: Review of Technical References can wait until after review of the Scope of Practice.

Actions: Review and development of references will be revisited after Scope of Practice has been revised and the references will be built from that.

Item 7.0. Review of Scope

Allen Oertel

Summary: Committee discussed the revised Scope of Practice that was send out by Chris Brown. The approach to the scope needs to reflect where we want to be in terms of this certification. CESSWI needs a substantial reformat. Curriculum and scope now are more focused on construction. The scope of practice needs to be opened-up to address industrial, municipal, etc. in a more global fashion in addition to the construction general permit emphasis that is a part of the current scope. Backgrounds of committee member were discussed to establish perspectives. Industrial inspections were discussed and outlined by Mark McCabe. Potential modules/topics were discussed. Inspections now are in three (3) different permits; construction general permit, MS4 general permit, and
Industrial permit and to emphasize, each should have its own module/section under inspections that breaks down what an inspector needs to know for each.

**Actions:** Committee Members have been tasked to look at the outline of existing presentation we have and come up with 7-8 topic/modules, prior to the next meeting, that they would potentially like to cover, keeping in mind exactly what inspectors need to know. Draft to be sent to Allen by June 19, 2017. These broad subjects will be discussed and broken down further later. This outline will be discussed at the next meeting.

**Item 8.0. Schedule Next Meeting**

**Summary:** Potential date and time were discussed for the next meeting.

**Actions:** The next meeting was scheduled for Thursday, June 22, 2017 at 4:00 PM EDT, 1:00 PDT. Staff will send out invites to all attendees.

**Item 9.0. Adjournment**

Meeting Adjournment at 4:47 PM EDT