

ECI Board of Directors Meeting Minutes

These Minutes have been prepared based on the published Agenda Items of the Board of Directors conducted in Open Session in accordance with the ECI By-Laws. Items discussed were listed on this Agenda noticed on the date below. Where indicated, the Items were not taken in the same order as shown on the meeting notice. The ECI Board took actions where indicated in these Minutes, and these Minutes accurately reflect a summary of those Actions. Each Motion was set forth and voted on. The Motion as worded herein, is the accurate and true record. Where adopted, the vote was a majority (or as specified in the By-Laws). Where rejected and deferred, the Minutes so indicate.

Notice Date: **February 1, 2020** Called by: **BOD**

Meeting Date: **February 17, 2020** Location: **Phone**

Meeting Type: **Regular** Notes: **M. McKinney**

Attendees: **Board of Directors** Past President John Peterson
President Robert Anderson
Vice President & Treasurer Mark Goldsmith
Director Mike Chase – joined at 11:37 am ET
Director Jim O’Tousa

Staff Melissa McKinney, Associate Executive Director

Absent: Director Francisco Urueta

Item 1.0. Roll Call and Meeting Minute Approval

BOD

Summary: Minutes from were submitted for approval.

Action: *Motion to approve minutes from September 25, 2019 meeting “as submitted” was made by Director Anderson and seconded by Director Peterson.*

Approval: Four (4) in favor, none against, no abstentions. Director Chase not in attendance yet)

Item 2.0. BOD Officer Elections for 2020

RWA

Summary: Discussion of Executive Board Members for 2020 and January Informal Emails

Action: *Confirmation Motion of Email to Elect Officers:*

Past President: John Peterson
President: Robert Anderson
VP/Treasurer: Mark Goldsmith
Secretary: Mike Chase

Approval: Four (4) in favor, none against, no abstentions. Director Chase not in attendance yet)

Motion 1094.10

Item 3.0. 2020 Budget Review

RWA

Summary: Staff submitted 2020 budget for Board discussion. Director Anderson provided an overview and Technical emphasis.

Actions: Motion to approve 2020 Budget as submitted made by Director Peterson, second by Director Goldsmith

Approval: Four (4) in favor, none against, no abstentions. Director Chase not in attendance yet)

Comments: Minor line item adjustments to be made by Director Anderson.

Motion 1095.10

Item 4.0. Certification Breakdown

RWA

Summary: Certification breakdown was discussed. Director O'Tousa introduced an idea of a PDH survey to find out how each certification is used and to award PDHs for responding.

Action: None

Comment: Directors agreed the PDH Survey should be undertaken as time appropriate.

Item 5.0. New Business

BOD

Summary: Discussion of CMS and On-Line Testing vendors and progress.

Item 6.0. Schedule for BOD Meeting & Workshops - 2020

BOD

Summary: Subsequent meetings discussed but no decision made.

Action: None

Comment: Director Anderson to follow up on future meeting schedule. Technical Committee meetings to be scheduled first

Adjournment

Meeting Adjourned at 12:10 pm eastern