



BOARD OF DIRECTORS MEETING AGENDA

The Agenda Items of the Board of Directors are in Open Session in accordance with the ECI By Laws. Items to be discussed are listed on this Agenda and all listed attachments are part and parcel with this Agenda. Items do not have to be taken in the same order as shown on the meeting notice. The ECI Board may take action on any item on this Agenda. Meeting notice is hereby called in accordance with ECI By Laws, Article II, Section 2.6 and Section 2.9.

Meeting Date: January 19, 2019 at 8:00 a.m.	Notice Date: December 10, 2018
Meeting Type: (Local) Regular / In-Person	Location: San Antonio, Tx
Call Information: -	Called By: BOD
Attendees: Board of Directors	Notes: LM
Melissa McKinney, Associate ED	

SATURDAY, JANUARY 19, 2019

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
	<i>BOD Breakfast</i>		7:00 am
Item 1:	ROLL CALL AND MEETING MINUTE APPROVAL	MM	8:00 – 8:15a
	• <i>Action Item</i> – Approval of Minutes (Appendix A)		
Item 2:	BOARD ORIENTATION	RWA	8:15 – 8:45a
	i. General Discussion (Appendix C)		
	ii. Agreements (Appendix D)		
Item 3:	BOARD EXECUTIVE OFFICER ELECTION	RWA	8:45 – 9:00a
	• <i>Action Item</i> – Election of Board Officers		
Item 4:	OPERATIONS AND MANAGEMENT REPORT		9:00 – 10:00a
	i. Financial Reports (Appendix E)	RWA	
	ii. Operations Report (Appendix F)	MM	
	iii. Certification Reports (Appendix G)	MM	

Break 10:00 am to 10:20 am

Item 5: STATUS OF PARTNER ORGANIZATION RELATIONSHIPS RWA 10:20 – 10:45

SATURDAY, JANUARY 19, 2019

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
Item 6:	INTERNATIONAL PROGRAM STATUS	RWA	10:45 – 11:45p
	<ul style="list-style-type: none"> i. Staff Report (Appendix H) <ul style="list-style-type: none"> Malaysia (Original and Draft Agreements, and Addendum) Australia Canada (Original Agreement) Ibero-America ii. Staff Preparation of the International Handbook <ul style="list-style-type: none"> • Action Item – Review and Approve Canadian Agreement Extension (Appendix H) Review and Approve Malaysian Agreement Extension (Appendix H) 		
Item 7:	INTERNATIONAL EXPANSION	RWA	11:45 – Noon
	<ul style="list-style-type: none"> i. Staff Report (Appendix I) 		
<i>Lunch Break 12:00 noon to 1:00 pm</i>			
Item 8:	TECHNICAL DEVELOPMENTS	RWA	1:00 – 1:45p
	<ul style="list-style-type: none"> i. Staff Report (Appendix J) 		
Item 9:	REVIEW OF 2019 ORGANIZATION GOALS	RWA/MM	1:45 – 2:30p
	<ul style="list-style-type: none"> ii. Staff Report (Appendix K) 		
<i>Break 2:30 pm to 2:45 pm</i>			
Item 10:	FINANCIAL BUDGET 2019 & SPECIAL PROJECTS	RWA/MM	2:45 – 3:45p
	<ul style="list-style-type: none"> • Action Item – Approval of Budget (Appendix L) 		
Item 11:	NEW AND FUTURE BUSINESS, FUTURE PROJECTS	BOD	3:45 – 4:15p
Item 12:	SCHEDULE FOR BOD MEETING & WORKSHOPS - 2019	BOD	4:15 – 4:30p

SATURDAY, JANUARY 19, 2019

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
Item 13:	CLOSED SESSION i. Ethics Cases ii. Pending Issues iii. Staff	RWA/MM	4:30 – 5:30p
Item 14:	ADJOURNMENT		5:45p

Board Dinner at 7:00 pm

SUNDAY, JANUARY 20, 2019 - WORKSHOP

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
	BOD Breakfast		7:30 am
Item A:	Technical Workshop Review CPESC Practice Areas Definition of CPSWQ Definition of CESSWI Practice Areas	RWA	8:45 – 12:00n

Attachments:

- Attachment A: BOD Meeting Minutes – February 11, 2018
- Attachment B: Board Resolution Tracker thru December 2018
- Attachment C: Board Orientation Review
Board Director Duties White Paper

- Attachment D: Board Confidentiality and Conflict of Interest Forms
- Attachment E: Financial Staff Report
First Citizens Bank Credits for 2018
First Citizens Bank Debits for 2018
Quickbooks P&L Summary
All Bank Statement 2018
Bank Accrual 2016 through 2018
2017 990
- Attachment F: Operations Staff Report
- Attachment G: Certification Reports
- Attachment H: International Status Staff Report
Malaysia 2013 Agreement
Malaysia Draft (In Progress) Agreement
Addendum Draft to Malaysian New Agreement
Canada 2014 Agreement
- Attachment I: International Expansion Staff Report
- Attachment J: Technical Development Staff Report
- Attachment K: 2019 Organization Goals Staff Report
- Attachment L: Budget Tracker – 2018 and 2019
- Attachment M: CPA Journal Entry Adjustment for Dec 2017 (performed in October 2018)